ANNUAL QUALITY ASSURANCE REPORT

(AQAR)

2015-16

SUBMITTED TO

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL, BANGALURU

BY

INTERNAL QUALITY ASSURANCE CELL (IQAC)

GOVT. DR. WAMAN WASUDEV PATANKAR GIRLS' P.G. COLLEGE, DURG

CHHATTISGARH

(ACCREDITED BY NAAC WITH B GRADE, CGPA 2.90)

The Annual Quality Assurance Report (AQAR) of the IQAC
Govt. Dr. Waman Wasudev Patankar Girls' P.G. College, Durg

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2015 to June 30, 2016)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> **GOVT.DR W.W. PATANKAR GIRLS' PG COLLEGE DURG [C.G.]**

1.2 Address Line 1

> **NEAR KENDRIYA VIDYALAYA**

Address Line 2

> **JAIL ROAD**

City/Town

> **DURG**

State

> **CHHATTISGARH**

Pin Code

> **491001**

Institution e-mail address

> **govtgirlspgcollege@gmail.com**

Contact Nos.

> **0788-2323773, 2212207**

Name of the Head of the Institution:

> **Dr. Sushil Chandra Tiwari**

Tel. No. with STD Code:

> **0788-2323773**

Mobile: **09827299033**

Name of the IQAC Co-ordinator: **Dr. Amita Sehgal**

Mobile: **09425211964**

IQAC e-mail address: **govtgirlspgcollege@gmail.com**

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*   CHCOGN12620

1.4 **NAAC Executive Committee No. & Date:**   EC(SC)/05/RAR/034, Dated 03.03.2015
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address: **www.govtgirlspgcollegedurg.com**

Web-link of the AQAR: **www.govtgirlspgcollegedurg.com**

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-14.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	76.75	2006	5 years
2	2nd Cycle	B	2.90	2015	5 years
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   **05/11/2012**

1.8 AQAR for the year *(for example 2010-11)*

| 2015-16 |

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and
Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*
AQAR   2014-15   12/09/2016   (DD/MM/YYYY)

1.10 Institutional Status

University   State | - | Central | | Deemed | | Private | |

Affiliated College   Yes | √ | No | |

Constituent College   Yes | | No | |

Autonomous college of UGC   Yes | | No | √ |

Regulatory Agency approved Institution (UGC)   Yes | √ | No | |

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education | | Men | | Women | √ |

Urban | √ | | | Rural | | Tribal

Financial Status   Grant-in-aid | | UGC 2(f) | √ | UGC 12B | √ |

Grant-in-aid + Self Financing | √ | Totally Self-financing | |

1.11 Type of Faculty/Programme

Arts | √ | Science | √ | Commerce | √ | Law | | PEI (Phys Edu) | |

TEI (Edu) | | Engineering | | Health Science | | Management | |

Others (Specify) | Few vocational courses |

1.12 Name of the Affiliating University *(for the Colleges)*

Pt. Ravishankar Shukla University Raipur (C.G.)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   -

University with Potential for Excellence   -   UGC-CPE   -

DST Star Scheme   --   UGC-CE   -

UGC-Special Assistance Programme   -   DST-FIST   -

UGC-Innovative PG programmes   -   Any other (*Specify*)   -

UGC-COP Programmes   -

2.   IQAC Composition and Activities

2.1 No. of Teachers   07+01 (Principal)

2.2 No. of Administrative/Technical staff   03

2.3 No. of students   03

2.4 No. of Management representatives   -

2.5 No. of Alumni   01

2. 6 No. of any other stakeholder and   02

community representatives

2.7 No. of Employers/ Industrialists   01

2.8 No. of other External Experts

| 02 |

2.9 Total No. of members

| 19 |

2.10 No. of IQAC meetings held

| 04 |

2.11 No. of meetings with various stakeholders: No. | 04 | Faculty | 06 |

Non-Teaching Staff Students | 01 | Alumni | 02 | Others | _ |

2.12 Has IQAC received any funding from UGC during the year?   Yes | | No | √ |

If yes, mention the amount | -- |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No. | 04 | International | - | National | - | State | - | Institution | 4 |

(ii) Themes

| • Capacity building workshop and entrepreneurship |

2.14 Significant Activities and contributions made by IQAC

- Induction programme for first year students

- Organization of PTA meeting

- Implementation of tutor ward system (PTSA)

- One day workshop on physical problems of adolescence

- One day workshop on 'legal aids for girls'

- Celebration of teacher's day

- One day counselling on depression handling

- One day workshop on career planning

- Seminar on role of education in social changes

- Computer training for teachers

- English coaching and personality development programme was organized

- Collection of feedback from UG and PG students

- Conducted remedial classes for weak students

- Organization of workshop on capacity building programmes

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year .

Plan of Action	Outcome
Curricular Aspects	- Master degree programme in Botany started - Regular feedback from UG and PG students
Teaching, Learning Evaluation	- Induction programme for first year students - Remedial classes for weaker students

	• Participating learning method is used • Result analysis is done • Paper presentation by PG students

Research Consultancy and Extension	• Research Project- Major-Nil
	                    Minor-01
	• Publications- International- 09
	
	    National- 58
	
	• Seminar/ conferences/ workshops attended-
	
	    International- 10
	
	    National- 56

Infrastructure & Learning Resources	• Development of outdoor sports ground • Girls common room has been established • IQAC cell with infrastructure facilities established • More furniture purchase for classrooms • Library is computerized and has facilities like reading room, photocopier and drinking water • N- LIST and Shodh-Ganga facilities available
Student Support & Progression	• Literary activities were organized • Classes on spoken English and personality development were organized • Workshop on entrepreneurship was organized • Programme on career guidance was organized • Various cells like woman cells, Grievance cells, Anti-ragging committees have been functioning throughout the session • Participation of students in youth festivals, sports and NSS were encouraged • Alumni and PTA meeting were organized for student progress • Financial support has been given to the weaker students

Innovation & Best Practices	
	- Celebration of Vivekanand Jayanti, Munshi Premchand Jayanti etc. - In academics and sports, awards and cash prizes were given to meritorious students - Computer training programme for teaching and non teaching programmes - Yoga classes were organized - Awareness campaign on clean campus and ban on use of polythene - Policies were made on the basis of feedback analysis - Rashtriya Swachhata Abhiyan was organized - Financial and academic support has been given to the students of weaker section - Free insurance of rupees two lakhs per students has been provided - PAN card and Driving licence were prepared at minimum cost

* The academic calendar of the year 2015-16 Annexure -01

2.15 Whether the AQAR was placed in statutory body - Yes ☐   No √

Management ☐   Syndicate ☐   Any other body ☐

Provide the details of the action taken

- AQAR was discussed in IQAC meeting

- Strategies are made to improve the quality of the institution

Part – B
Criterion – I
Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	02	-	-	

PG	13	01	01	
UG	04	-	01	
PG Diploma	-	-	-	
Advanced Diploma	-	-	-	
Diploma	-	-	-	
Certificate	-	-	-	
Others	-	-	-	
Total	19	01	02	

Interdisciplinary	-	-	-	
Innovative	03	-	-	

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	13
Trimester	-
Annual	04

1.3 Feedback from stakeholders*   Alumni [√] Parents [√] Employers [ ] Students [√]
   (On all aspects)

   Mode of feedback   :   Online [ ]   Manual [√] Co-operating schools (for PEI) [ ]

An analysis of the feedback Annexure 02

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> The university revises the syllabus of practical and theory as per the recommendation of board of studies in various subjects. Same syllabus is followed by all the affiliated college

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> Post graduation in Botany has been started

Criterion – II
2. Teaching, Learning and Evaluation

2.1 Total
No. of
permanent
faculty

Total	Asst. Professors	Associate Professors	Professors	Other Non teaching Staff
27	23	-	04	02-(1) librarian (2) sports officer

2.2 No. of faculty with Ph.D.

24

2.3 No. of
Faculty
Positions
Recruited
(R) and
Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
23	02	-	-	01(principal)+03	05	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

02	02	17

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	10	56	03
Presented papers	07	52	-
Resource Persons	02	06	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Unit test, terminal exam, model exam were conducted
- Parent-teachers-students association was established
- Smart board, power point, excursion tour
- Internal assessment were conducted in PG level
- Guardian-teachers assigned to look after the students
- Teaching at schools by PG students

2.7 Total No. of actual teaching days
during this academic year

| 183 |

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

| - |

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

| 08 | 01 | - |

2.10 Average percentage of attendance of students

| 75% |

2.11 Course/Programme wise
Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com III	237	-	20	135	30	78.05%
B.Sc. III	91	-	21	66	04	100%
B.A III	123	-	09	63	28	81.3%
B.Sc.[H. Sc.] III	14	-	07	06	-	92.86%
M.Com	77	01	43	31	02	98.7%
M.Sc. (Maths)	20	01	11	04	_	75%
M.Sc. (Physics)	08	03	05	_	_	100%
M.Sc. (Chem.)	09	_	05	03	_	88.88%
M.Sc. (Zool.)	09	_	08	_	01	100%
M.Sc. (Home Sc.)	14	_	13	01	_	100%
M.A. (Hindi)	31	_	07	24	_	100%
M.A. (English)	04					
M.A. (Pol. Sc.)	11		03	07	_	90.9%
M.A. (Geo.)	09	_	_	09	_	100%
M.A. (Socio.)	10		02	05	02	90%
M.A. (Eco.)	14		09	05	_	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Evaluation of faculty by students with the help of feedback mechanisms

- Encourage faculty members to use modern techniques

- The progress of students monitors through unit test, half yearly exam, model test, group discussions and classroom seminars

2.13 Initiatives undertaken towards faculty development   -

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	-
UGC – Faculty Improvement Programme	04
HRD programmes	-
Orientation programmes	02
Faculty exchange programme	-
Staff training conducted by the university	03
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	08
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	01	-	10
Technical Staff	10	03	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Emphasizing the faculty to undertake minor and major research projects
- IQAC propagate various grants available at UGC as well as other agencies
- Library facility are provided to faculty and students for research work

3.2 Details regarding major projects _   Nil

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01		
Outlay in Rs. Lakhs		3,00,000		

3.4 Details of research publications

	International	National	Others
Peer Review Journals	16	10	_
Non-Peer Review Journals	01	_	01
e-Journals	05	_	_
Conference proceedings	05	24	_

3.5 Details of Impact factor of publications:

Range [　　] Average [0.5-0.7] h-index [　　] Nos. in SCOPUS [　　]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects [3 No]	2 years	UGC	3,00,000	2,35,000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-		
Total			3,00,000	2,35,000

3.7 No. of books published   i) With ISBN No. ☐ 01   Chapters in Edited Books ☐ 02

ii) Without ISBN No. ☐ -

3.8 No. of University Departments receiving funds from

UGC-SAP ☐ -   CAS ☐ -   DST-FIST ☐ -

DPE ☐ -   DBT Scheme/funds ☐ -

3.9 For colleges   Autonomy ☐ -   CPE ☐ -   DBT Star Scheme ☐ -

INSPIRE ☐ --   CE ☐ -   Any Other (specify) ☐ -

3.10 Revenue generated through consultancy ☐ -

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	02		-	08
Sponsoring agencies	-	UGC	-	-	College

3.12 No. of faculty served as experts, chairpersons or resource persons ☐ 12

3.13 No. of collaborations   International ☐ 02   National ☐ 08   Any other ☐ -

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency | UGC | From Management of University/College | - |

Total | 3,00,000 |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
05	01	02	02	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

| 06 |

| 14 |

3.19 No. of Ph.D. awarded by faculty from the Institution | 02 |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)
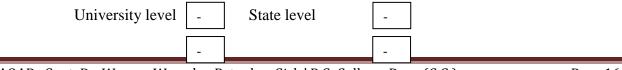
JRF | - | SRF | - | Project Fellows | - | Any other | - |

3.21 No. of students Participated in NSS events:

University level | **06** | State level | 02 |

National level | 01 | International level | - |

3.22 No. of students participated in NCC events:

University level | - | State level | - |

| - | | - |

National level   International level

3.23 No. of Awards won in NSS:
     University level | - | State level | - |
     National level | - | International level | - |

3.24 No. of Awards won in NCC:

     University level | | State level | -- |

     National level | -- | International level | -- |

3.25 No. of Extension activities organized

     University forum | -- | College forum | 20 |

     NCC | -- | NSS | 21 | Any other | -- |

Special camp – 17th November 2015- 23rd November 2015

3.26   Major Activities during the year in the sphere of extension activities and Institutional
        Social Responsibility

- A seven days residential special NSS camp was organized at village Mahmara Durg district

- Various programme organized such as tree plantation, street plays, voter awareness campaign, poster presentation

- Guest lecture on personality development, cleanliness and ban on use of polythene

- Campus beautification

- Women health and social awareness programmes

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1019.25sq.mts. (old building)	34398.27 sq.mts. (new building)	J.B. Govt. aid UGC, RUSA	--
Class rooms	15	10+1 (common room)	--	--
Laboratories	06	08	--	--
Seminar Halls	01	01	--	--
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--
Others	--	--	--	--

4.2 Computerization of administration and library

- Library is fully equipped with modern facilities

- Ten thousand books in the library are bar-coded

- Library is almost computerized and operated with UGC sponsored SOUL-2.0

- Searching of books is done by OPAC server

- Internet facilities are available

- Reading room facility is available

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	87,211	2,98,09,768	699	1,68,330	87,910	2,99,78,098
Reference Books	8,999	50,39,440	207	66,541	9,206	51,05,981
e-Books	1,35,000	By N List	_	_	1,35,000	By N List
Journals	77	2,19,000	_	_	77	2,19,000
e-Journals	5,001	By N List	_	_	5001	By N List

Digital Database	5,000	50,000	5,000	50,000	10,000	1,00000
CD & Video	375	65,000	_	__	375	65,000
Others (specify)	55	4,950	_	_	55	4950

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	55	03	26	26	03	03	--	--
Added	--	--	--	--	--	--	--	--
Total	55	03	26	26	03	03	--	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology
   upgradation (Networking, e-Governance etc.)

- Computer training for students

- Library and office work is computerized

- Seminar hall is well equipped with LCD projector/audio visual equipments

- Extension of internet connection (LAN)

- Free Wi-Fi campus

4.6 Amount spent on maintenance in lakhs :

(i) ICT   1.20

(ii) Campus Infrastructure and facilities   1.25

(iii) Equipments   ---

(iv) Others   ---

                                               2.45

Total :

Criterion– V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Induction programme

- Guest lecture by subject experts

- College website and notice boards

- Circulars

- Computer training programme

- Personality development class

- Spoken English classes

5.2 Efforts made by the institution for tracking the progression

- Tutorial and special coaching for weaker students

- Progress of students assessed by unit test, model exam, literary activities, cultural activities, group discussions and classroom seminars

- Career guidance and placement facilities

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1812	451	14	--

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

	No	%	Men		No	%	Women

Last Year						This Year-15-16					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
764	238	251	808	-	2061	958	234	263	808	-	2263

Demand ratio -   Dropout %   2014 – 15 : UG – 1%, PG- 0%

2015-16 : UG - 2 %   PG - 0 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Workshop on entrepreneurship

- Invited lectures of subject experts related to career guidance

- Banking coaching

- English coaching

No. of students beneficiaries -146

5.5 No. of students qualified in these examinations

NET [-] SET/SLET [ ] GATE [-] CAT [-]

IAS/IPS etc [-]   State PSC [-]   UPSC [-]   Others [-]

5.6 Details of student counselling and career guidance

- C.G. Cost entrepreneurship programme

- Food preservation workshop

- Awareness programmes for employability opportunities and recruitment

No. of students benefitted | 164 |

5.7 Details of campus placement-

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
04	642	--	18

5.8 Details of gender sensitization programmes

- One day workshop on legal rights for women
- Workshop on self defence
- Workshop on crime against women

5.9 Students Activities

   5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 16 | National level | 12 | International level | -- |

No. of students participated in cultural events

State/ University level | 08 | National level | 08 | International level | - |

   5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 06 | National level | 01 | International level | - |

Cultural: State/ University level | 03 | National level | 02 | International level | - |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	1282	4911741.00
Financial support from other sources	60	50,000
Number of students who received International/ National recognitions	_	_

5.11   Student organised / initiatives

Fairs   : State/ University level | - | National level | - | International level | - |

Exhibition: State/ University level | - | National level | | International level | - |

5.12   No. of social initiatives undertaken by the students | 08 |

5.14 Major grievances of students (if any) redressed: _____Nil_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision
- To develop the college into a Model college for girls
- To maintain excellent academic standard through innovation and effective teaching methods
- To motivate students to achieve self confidence
- To enhance the personality by practices that facilitates the intellectual, emotional, physical, cultural, moral and ethical values

Mission
- **To achieve academic excellence**
- To orient students and promote faculty towards quality research
- To Use modern teaching aids to improve teaching and learning process
- To compete at national and international level in academic fields and sports
- To encourage the girls towards entrepreneurship, aspects through special training programmes

6.2 Does the Institution has a management Information System -

- Monthly attendance record of students
- Meeting of various committees.
- IQAC, Janbhagidari committees were organized for decision making.
- Departmental meeting on syllabus completion

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Few members are in Board of studies of university

- Few members are subject expert in other institutes

6.3.2 Teaching and Learning

- Preparing and following teaching plans according to the academic calendar
- Conducting unit test, group discussion, classroom seminars and model exams
- Use of modern teaching aids
- Exposure of students through excursion and educational trips

6.3.3 Examination and Evaluation

- Semester system at PG level
- Internal assessment in PG level
- Annual system is followed at UG level
- Conduction of surprise test, class test, unit test and model exams
- Students performance and problems (if any) discussed in departmental meeting
- Extra lecture are conducted to complete the syllabus

6.3.4 Research and Development

- Two departments are registered as research centres
- Six registered supervisor/ co-supervisors
- Internet, library facilities and laboratory facilities for research scholars

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Most of the functions of library are done with the help of UGC sponsored software SOUL-2.0

- Internet facility is available for students

- Computer lab is available for students

- Well equipped seminar hall

- CCTV coverage

- Bar coding of ten thousand books

6.3.6 Human Resource Management

- Regular alumni and parent meeting

- Faculties participates in conferences/workshop/seminars etc.

- All faculty members and students are involved in different activities like NSS, Youth red cross, social and cultural activities

6.3.7 Faculty and Staff recruitment

- The recruitment of the faculty and non teaching staff is done by the state government

- To fulfil the requirement of teaching and non teaching staff have been appointed through Janbhagidari

- All appointments are done according to UGC norms

6.3.8 Industry Interaction / Collaboration

> Collaboration with
> - Preservation centre
> - Pathology lab
> - High school
> - Nursery school
> - Three hospitals

6.3.9 Admission of Students

> - On the merit basis
>
> - According to seat reservation for SC/ST/OBC/Minority
>
> - Seat quota for freedom fighters/sports
>
> - Reservation for disabled/ handicapped

6.4 Welfare schemes for

Teaching	Refresher Course, Workshop, Seminars, E-learning curriculum handling, research facility, medical reimbursement facility, duty leave for attending national/international conferences and workshops, free internet facility
Non teaching	Computer training, E-payroll (E-payment training), staff quarters, free internet access
Students	Scholarship schemes, Counselling and Placement services, Health Services, Canteen, Grievance Redressal facility, Extension activities, Excursion tour, Personality development classes, Computer lab

6.5 Total corpus fund generated   _

6.6 Whether annual financial audit has been done   Yes √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	IQAC and Experts	Yes	By Principal / Senior faculty / through feedback
Administrative	Yes	State Govt.	Yes	Committee of Senior faculty

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No √

For PG Programmes   Yes √   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> N.A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> N.A.

6.11 Activities and support from the Alumni Association

- Health check up was organised by alumni association

- Counselling camp was organised

- Annual meeting of the alumni was held regularly

- Interaction with present and ex- students, sharing of knowledge, experience, and suggestions

6.12 Activities and support from the Parent – Teacher Association

- Regular meeting held for student counselling and problem solving

- Parents feedback help to improve the quality of students, education and better teaching

- Performance of their ward was communicated to their parents

6.13 Development programmes for support staff

- Capacity building programmes were organised

- Computer training programme was conducted

- Computer programmes with net surfing facilities

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Lawns and gardens were maintained

- Use of polythene is prohibited within the college campus

- Maintainence of cleanliness and neatness in the campus

- Approached road is lined with coaltar

- Use of dustbin in college premises

Criterion – VII

7. Innovations and Best Practices

7.1   Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Pan card and license camp was organized

- At the time of admission insurance of Rs. 2 Lakhs per student was made

- Feedback from students collected and suggestions were incorporate by the college administration

- Publish college magazine "Prerana"

- Workshop of entrepreneurship and food preservation

- Capacity building programme was organised

- Financial and academic support to weaker students by 'Mini Mata Girls Upliftment Organization and Agrawal Samaj'

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The plan of action conceived at the beginning of the academic year has been successfully initiated and completed accordingly

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manual)*

Best Practices of the Institution
Practice - 01

Title: Programmes for Development of Entrepreneurship Skills and Personality

Activities:-

1.Entrepreneurship Skill Development –

- Training Programme by CITCON (How to start small scale industry)

- Food Preservation

- Khana Khazana

- Fashion Designing

- Apparel Making

- Indian Embroideries

- Jewellery Designing

- Making of consumable goods like Phenyl, Moov, Harpic, Shampoo, Agarbatti, Soap etc.

- Flower Arrangement

- Banking and Finance

- Computer Training Programme

2.Personality Development -

- Communication Skill

- Voice Improvisation

- Self Grooming

- Self Defence

- Legal Rights and Awareness

Result: A. Through skill development programmes students acquired the ability to set up cottage and small scale industries and to make themselves self dependent.

B. These programmes were purposed for development of students which succeeded, as overall progress in participants was seen.

Practice-02

Title: Financial Assistance for the upliftment of students and society

Activities:- Financial support by college students

A.   For Students –

- College Fees

- Free study material

- Calculator

- Drawing, painting material

- Medical checkups (Blood group, Sickling, Dental and Eye checkup)

B.   For Social Cause –

- Sai Prasadalaya Durg- An NGO where some of the Professors and members

- Nutritional improvement of Anganwadi childrens specially malnourished

- Financial support was also given to Janbhagidari samiti employees

This Financial assistance is supported by:

- Minimata Balika Utthan Organization of college staff

- Maharaja Agrasen Welfare Trust, Durg (Outsource Funding)

- Professor Individually

Result: The main aim of these practices is to provide financial support for the under privileged students and extend social service.

7.4 Contribution to environmental awareness / protection

- Tree plantation programme was organized within the campus and in the village during NSS camp

- Maintainence of cleanliness and hygiene in classrooms, washrooms and campus

- Prohibition of use of polythene

- Campaign for plastic free campus was organized

7.5 Whether environmental audit was conducted?   Yes √   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- Acceditated by NACC with B grade, CGPA 2.90

- Excellent results/research centre/dedicated faculty

Weakness

- Lack of faculty/lack of space- classrooms and labs/ lack of office staff/lack of sports ground/ lack of reference books for PG classes

Opportunities

- Participation of sports and cultural activities/ interaction with students and faculty of other colleges/ flexible and concessional fees for BPL students

- Extension activities for the society

Challenges

- Counselling and career guidance/ direct interaction with teachers to sort out the problems of the students/ lack of communication skills in students/ less scope of employability

8. **Plans of institution for next year**

- Infrastructure facility will be enhance

- Girls hostel will be started

- Car stand will be constructed

- Laboratories will be equipped with new equipments

- More seminars and conferences will be organized

- Apply for more major/minor research projects

- Establishment of an ATM at college premises

- Establishment of more smart classes

- Enhancement of extension activities for the upliftment of society

Dr. Amita Sehgal

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

Annexure - 01

Academic Calendar for undergraduate session 2014-15

S.No.	Activity	Proposed Date
1	Admission (Principal permission)	16-06-2015 to 31-07-2015
2	Admission (V.C. permission)	14-08-2015
3	Result Annual	15-07-2015
4	Result of revaluation	30-09-2015
5	Supplementary exams	in limited period
6	Result of supplementary exams	31-10-2015
7	Students union election	25-08-2015
8	Students with taking ceremony	09-09-2015
9	Semester Exam PG I & IV Semester	14-12-2015
10	Sports competition	4.01.2015 to 7.01.2015
11	Cultural & Literacy competitions	4.01.2015 to 6.01.2015
12	Annual function & prize distribution	25.01.2015
14	NSS camp	17-11-2015 to 23-11-2015
14	First unit test	31-07-2015
15	Second unit test	31-08-2015
16	First quarterly exam	26, 28, 29 September 2015
17	Third unit test	03-11-2015
18	Second quarterly exam	26,27,28, November 2015
19	Fourth unit test	19-12-2015
20	Pre final exam	23,24,25 January 2016
21	Annual practical exams	!6-02-2016 to 28-02-2016
22	Annual exams	01-03-2016 to 30-04-2016

Academic Schedule for Semester Courses :-

S.N.	Activity	Semester I/III/	Semester II/IV
1	Admission Process	16-06-2015 to 30-06-2015	-
2	Commencement of the classes	01-07-2015	31-12-2015
3	Meeting, Examination Committee	04-07-2015 to 14-07-2015	16-01-2016 to 31-01-2016
4	Name of Practical Examiner (External) should be Head of S.O.S.	03-09-2015 to 10-09-2015	21-02-2016 to 28-02-2016
5	Completion of Theory Courses	08-01-2015	16-04-2016
6	Practical Examination P.G./ U.G.	15-11-2015 to 22-11-2015	18-04-2016 to 30-04-2016
7	Preparation Leave	23-11-2015 to 30-11-2015	01-05-2016 to 08-05-2016
8	Theory Examination	01-12-2015 to 24-12-2015	09-05-2016 to 31-05-2016
9	Semester Break/ Declaration of Result	25-12-2015 to 31-12-2015	01-06-2016 to 16-06-2016

Annexure   02

Feedback Analysis

Feedback from UG and PG students of all classes were collected through feedback format and was analysed by peer committee. The following observations were made :

1- Girls have suggested improvisation in the facilities of canteen

2- Girls are demanding for more classrooms, labs, sports ground, gym and auditorium

3- Girls demanding to start the hostel

4- Majority of the students were satisfied with the activities organised in college for them

5- Girls have appreciated various facilities available for them.

6- The overall environment in the college is highly satisfactory.

2015-16

Journey

Towards

Excellence......

Some Memorable Events....

COLLEGE EVENTS

N.S.S.

LITERARY ACTIVITIES

CULTURAL ACTIVITIES

SPORTS